**PTFA Agenda**

**Spring Term 2019**

**Date: 06.02.19**

**Present:**

* Lauren Campbell
* Michelle Finnigan
* Lisa Duckworth
* Emma Leach
* Wendy Johnson (Finance update)

**Autumn term update**

* New members/ introductions- Lisa Duckworth has joined us as a TA in Hedgehogs, covering Catasha’s maternity leave. Lisa has kindly agreed to offer support to PTFA
* New members need over 2018/19
* Sensory equipment audit across class by OT. Classes produced wish lists totalling £1251.95. PTFA agreed to fund. **Action:** **EL to feedback to Lynsey.**

**Planned fundraisers this term & actions**

* classfundraising .co.uk sourced as provider to offer parents chance to purchase gifts. School to run with Mothers day coaster cards this term. **Action: EL to order kit**
* Consider other options for school- father’s day gifts and tea towels for end of year/ to sell at family day **Action: EL/LD to co-ordinate**
* Sponsored ‘Hop’ to take place Thursday 18th April in school **Action: sponsorship forms/ donation forms to go home with return date**
* Own clothes day Easter week - Thursday 18th April – Donation Raffle prize/ Easter egg. **Action: Letter Facebook post to go out**
* Easter Bingo to be held in school on Weds 17th April 6pm doors open- start 6.30pm **Action: co-ordinate raffle prizes, advertising, refreshments, raffle tickets/ bingo books etc? Source BINGO machine- Catasha’s dad?**
* Starlight clothes recycle- **Action: EL to secure date and co-ordinate**
* Tesco token option? Tesco uniform ordering- does school still do this? **Action:** **EL/LD to follow up**

**Finance update- Wendy**

£4623.00 funds. Currently gathering three quotes for replacement of ‘trim trail’- looking at three items total removal and install- £3000.00

**Next meeting date**

Monday 15th April 9:15am

Monday 13th May 9:15am